

## Memorandum

To: All CAL FIRE / CDCR Conservation Camps

Date: May 14, 2015

From: *Phyllis Banducci*  
Phyllis Banducci, Assistant Deputy Director  
Cooperative Fire, Safety and Training Programs  
California Department of Forestry and Fire Protection (CAL FIRE)

*A Miller*  
Amy Miller, Associate Director  
Division of Adult Institutions, Reception Centers  
California Department of Corrections and Rehabilitation (CDCR)

Subject: Fire Crew Staffing - Conservation Camp Program

As the fourth year of drought continues to significantly increase California's fire danger, the Conservation Camps Program is also experiencing a reduction of eligible inmates for camp placement. In order to meet these challenges the California Department of Corrections and Rehabilitation (CDCR) in cooperation with the California Department of Forestry and Fire Protection (CAL FIRE) have established the following directive to maintain fire crew strength in the Conservation Camps Program.

Effective immediately:

1. **All authorized CAL FIRE Crews will be staffed with a minimum of 14 inmate firefighters per fire crew.**

To accomplish this directive some of the grade eligible (GE) inmate firefighters currently assigned to in-camp positions will be reassigned to fire crews. If this directive results in significant impacts to camp operations, the impacts will be communicated through both agencies chain of command.

The Camp Commanders and Division Chiefs will monitor in-camp populations and report any anticipated needs to their respective Camp Offices. The CDCR Camp Office shall coordinate with CDCR Headquarters to ensure consistency of inmate population throughout the CAL FIRE / CDCR Conservation Camps Program.

CAL FIRE and CDCR will continue to recruit all available camp eligible inmates to increase the camp populations. CDCR and CAL FIRE are also working collaboratively with multiple county agencies to augment the camp populations with eligible County Boarders. Every effort is being made to ensure enough inmates are available for the program to maintain fully staffed fire crews as well as critical in-camp assignments.

If you have any questions regarding this directive contact:

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|----------------------|------------------------------|----------------|
| CAL FIRE, Sacramento | Justin Sanders, Deputy Chief | (916) 651-9180 |
| CDCR, All Camps      | Jorge Santana, Captain       | (916) 324-2758 |

CC: Dave Teter, Deputy Director, Fire Protection  
Keith Larkin, Region Chief, Northern Region  
Dale Hutchinson, Region Chief, Southern Region  
CAL FIRE Unit Chiefs  
Marc Kendall, Deputy Chief, Northern Camps  
Dave Fulcher, Deputy Chief, Southern Camps  
Robert Gower, Warden, California Correctional Center  
Heidi Lackner, Warden, Sierra Conservation Center  
Cynthia Tampkins, Warden, California Rehabilitation Center  
Elvin Valenzuela, Warden, California Men's Colony  
Kimberly Hughes, Warden, California Institution for Women